

MINUTES

Montevallo City Council Work Session

October 11, 2021

5:30 p.m. at City Hall

Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords, Council Member Martha Eisenberg were in attendance. Quorum present.

Pledge of Allegiance

Work Session called to order at 5:30 p.m. by Mayor Rusty Nix.

Mayor Nix made a recommendation to Change the Order of Business to allow presentation of City Financial Audit during Work Session. Wayne Barber, CPA with Deloach, Barber, Caspers, P.C. gave a presentation/ review of the 2019-2020 Audit.

Meeting Call to Order – Mayor Rusty Nix called the meeting to order at 6:00 PM. Mayor Nix advised there is a quorum present, and all Council Members are in attendance.

Public Hearing: Case No. SD21-007; Ammersee Lakes Sector 3 - Amended Master Plan

Public Comment: Tom Bagley, Bagley Properties; Michael Rice, Engineer for Bagley Properties; Presented case for reduction of lots in Sector 3. The reduction in lots is from 34 to 27. Two acres left undisturbed. Natural wetlands area expanded from 3 to 5 acres. Planning and Zoning Commission recommends approval of plan to Council. Questions about Bond on Roadway; Ammersee Lakes Drive. Bond will be 150% above the improvement costs of the street. Concerns over detention ponds.

Kathy Gaddis 104 Moores Spring Road question to Mr. Bagley about when detention pond to be cleared. Mr. Bagley will start clearing as soon as project is underway with equipment.

Robert Hirt 146 Moores Spring Road stated there is flooding in back yard. This issue has been longstanding problem. Alabama Cooperative Extension Service has been contacted. Endangered species and threatened species. Roads have been re-paved and are now public streets. 27 homes, 3 lots per acre; no sidewalks so people are walking in streets. No play area and open detention ponds. Traffic is an issue on Hwy 119. Numerous accidents in entrance area. Please reconsider the setup of this expansion in Ammersee Lakes. Fresh water stream (spring) gushing and running off of onto property of others. Please stop SD zoning. Adjacent property owner has water on property, buffer granted by Mr. Bagley; there is no buffer. (property dispute).

Rod MacPherson Overland Road All of problems due to poor design. Design Violates flooding prevention ordinance, zoning regulations per ADEM Clean Water Act, all in violation. Request to please address problems.

James Russell of Ammersee HOA. They never had a construction entrance. Mr. Bagley is cutting down on the number of houses; people are walking on road due to no sidewalks currently. Sidewalks will be required in new sections on North side, Sector 3.

Public Hearing Closed at 6:36 p.m. by Mayor Nix.

Montevallo City Council Meeting

October 11, 2021

6:36 p.m. at City Hall

Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords, Council Member Martha Eisenberg were in attendance. Quorum present.

Approval and or corrections of the Minutes: 09.27.21 – Motion by Council Member Mitchell, second by Council Member Dukes, All Ayes, Motion passed.

Recommendation to change order of business by Mayor Nix: Motion made by Council Member King, Second made by Council Member Eisenburg, All Ayes, for Change of Order of Business.

Mayor Nix asked for the Continuation of Audit by Wayne Barber, CPA, with Deloach, Barber, Caspers, P.C.

Mayor Nix asked for a motion to **Return to Regular Order of Business**, Motion made by Council Member King, Second by Council Member Swords, All Ayes, Return to Regular Order of Business.

Recognitions / Awards: Montevallo Junior City Council Members (MJCC) repeated Oath after Mayor Nix. Proclamation was read by Mayor Nix for Dr. Earl Cunningham. See Appendix 1

Mayor Rusty Nix advised before moving further under New Business on Agenda he would like to Table Bullet Point 4 - Recommendation to update City Boards, Commissions, & Committees Handbook and City of Montevallo Personnel Policies and Procedures Manual as he's recommending a Committee comprised of Council Member King, Council Member Mitchell, and Council Member Eisenberg to review Handbooks and make recommendations.

Opportunities for Citizens to speak to the Council: Olivia Gilbert addressed the Mayor with comments about continuing to have a seat on the dais.

C.P. Pierson 1131 South Oak Street, asked for a monthly report on the Victory Building Project. City Clerk Steve Gilbert and Mayor Nix updated Mr. Pierson.

Sadie Blake said she was new to Montevallo and addressed Mayor on behalf of the MJCC that she doesn't believe Mayor supports them and will continue to rally support for a seat on the dais.

Michelle Pawlik 190 Nashua Street spoke supporting the MJCC; names projects of MJCC. Advised Civic Activities by our youth are important. Adults need to confirm that we believe in our youth.

Abigail Hueton former MJCC spoke to Mayor and Council to support the youth in Montevallo; she was a previous Junior Mayor on the MJCC and had a seat on the dais which gave the youth a voice.

Mayor Rusty Nix called for Committee Reports:

Council Member King called on Chief Littleton for the Police Department Report. Chief Littleton reported so far this month the department has had a Total of 101 Reports: 16 Traffic Accidents, 151 Traffic Citations, 22 Total Arrests, 1 Burglary, 1 Auto Theft. Chief Littleton gave an update regarding Officer Wilder, Code Enforcement should be released on the 19th of this month and will be back full time. See Appendix 2.

Council Member King called on Chief Davis, Fire Department for the Monthly Report. Chief Davis reported, there were 59 Calls 2nd half of September, 42 EMS Calls, 6 Lift Assists, 3 Structure Fire, 0 Brush Fire, 0 Electrical Fire, 0 Vehicle Fires, 1 Fire Alarms, 4 MVC, 2 Assist Other Agency, 1 Assist Public. Chief Davis reported the department was able to raise their ISO rating from a 3 to a 2 and very small percentage of fire departments have this rating. See Appendix 3.

Council Member King reported Planning and Zoning Commission would meet on Thursday, 21st at 6 p.m. in Council Chambers and will have a Public Hearing. The meeting is open to the public.

Mayor Nix called on Council Member Dukes for Sustainability. Council Member Dukes called on Kirk Hamby, Public Works Department. Kirk reported the new Handicapped Parking signs are in and have been installed on Main Street. The No Parking signs have been ordered.

Council Member Dukes called on Olivia Barone, Sustainability Coordinator. Olivia reported The Free Dump Day was successful. Olivia attended an Electric Vehicle Event on Saturday, October 2nd and the ADECA/SouthFace Energy Audits have been a huge success. See Appendix 4.

Mayor Nix called on Council Member Eisenberg for Parks and Recreation. Council Member Eisenberg gave the report for Shane Baugh, Department Head, Park and Recreation. Basketball registration wraps up this week; kiosks are up at Shoal Creek Park with "You Are Here" maps; Travel ball continues to keep our parks full on weekends; this coming weekend we will host 18U girls division which brings in people from all over the country and grass cutting is starting to slow down. See Appendix 5.

Mayor Nix called on Council Member Mitchell for reports on Education, Arts, and Outreach. Council Member Mitchell called on Savannah Kitchens, Library Director. Savannah Kitchens presented her report for the Parnell Memorial Library via Zoom. Savannah reported this week is Halloween Craft Kits; the Library is working with Alabama Public Television to do a Virtual Viewing of the new PBS show, "Alma's Way;" a Pumpkin Decorating contest sponsored by the Montevallo Chamber of Commerce is being held October 18-29; a community clinic sponsored by the City of Montevallo and Montevallo Drug, for Flu and COVID-19 vaccines will be held on October 19th from 3PM – 6 PM; stop by the Library on October 29th for trick-or-treating. See Appendix 6.

Council Member Mitchell called on Sarah Hogan, Executive Director, Impact Montevallo. Sarah reported there are a lot of opportunities to come out and support our youth. This week is Homecoming, Parade and Pep Rally Thursday, Red Ribbon Week is the last week of October please support this effort, the Chief's Challenge will be held Wednesday at 3:30 pm between Police and Fire Chiefs. Wednesday will be

the DFC House Party which is a social media contest. The Community Survey has started, and she asked Council and attendees to complete the survey about how to best reach our youth. See Appendix 7.

Council Member Mitchell called on Olivia Gilbert, Montevallo Junior City Council (MJCC) Junior Mayor. MJCC has a new member, they are hosting a drive-in double feature at the Library, they will be volunteering at Art Stalk selling cotton candy, they have been working on Refresh Cards (discounts) to encourage youth to shop downtown. The MJCC is working on a Film Festival to be held on November 20th and she also asked if Council knew of a young leader in Montevallo to nominate them to be recognized on social media on Super Youth Saturday.

Council Member Michell reported she was elected President of the Leaders of Tomorrow Program on October 20th 2015 initiated in after serving five years previously. This program is still ongoing in Montevallo Middle School, and she is proud of the growing, cultivating and reaping of the seeds that are a result of that program. Many of the Leaders of Tomorrow Program become members of the MJCC. Council Member Mitchell reported the American Village is now booking field trips 2021-2022 for 4th – 12th grades. The 2021 Art Walk will be October 23rd 11 a.m. – 6:00 p.m. Artwalk backup date will be December 4th. The City Council waived business license requirements and permits for food trucks for the event last Council Meeting. No school was held today, October 11th. Red Ribbon Week will be October 25-29. She commented that Josh Weeks, Executive Director at the Boys and Girls Club reported the After School Program is going well. The University of Montevallo will be celebrating 125 years during their Founders Day Program on October 14th.

Mayor Nix called on Council Member Swords for reports on Finance, Economic Development & Tourism. Council Member Swords called on Courtney Bennett, Executive Director, Montevallo Main Street. Courtney reported the Small-Scale Manufacturing Workshop held on October 6th went well and presenters and attendees toured downtown, the new UM College of Business facilities, Industrial Park, Victory Auto, and other sites. The focus group discussed how to better serve small-scale manufacturing and she will keep Council posted. Courtney reported she is seeking facilitators and sponsors for the CO.STARTERS program which is a 10-week course planned for 2022 to better equip new business owners. See Appendix 8.

Council Member Swords called on Adele Nelson, Executive Director, Montevallo Chamber of Commerce. Adele reported that Soul Spot held its ribbon cutting on 10/09/21. The Chamber attended the small-scale workshop hosted by Main Street. She reported the Chamber co-hosted the Recreation and Tourism awards luncheon with the Shelby Chamber. The Montevallo Map is being distributed in throughout Alabama at the Welcome Centers. She reported October 20th will be the next Chamber luncheon and a professor at the University of Montevallo will be the presenter. The Chamber will be doing the Kids Corner at the Artwalk and will be participating in National Night Out, Hometown Halloween. Christmas Parade will be held on December 2nd and forms will be available soon. The Chamber is co-hosting a Business After Hours on October 14th with the Shelby Chamber at the UM Center for Arts. See Appendix 9.

Council Member Swords reported MDCD met today and projects are proceeding as planned. The Turner Property is anticipated to close at the end of the month. MDCD voted and approved the High School Gym and Weight Room Project.

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement, Planning and Zoning) – reported during City Council Meeting.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives, and Historical Commission) – reported during City Council Meeting.

Recreation, Preservation and Community Development (Parks & Recreation, Youth Athletics, Trails, Annexations) – reported during City Council Meeting.

Education, Arts & Outreach (Schools, Library UM, Boys & Girls Club, American Village, Sister City Commission, Artwalk, IMPACT) – Parnell Memorial Library, IMPACT, American Village, UM, and the Boys & Girls Club – reported during City Council Meeting.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber, Main Street) – reported during City Council Meeting.

Committee Reports and Consideration of Bills:

Mayor Nix asked for a Motion to Pay the Bills. Council Member Eisenberg made a motion to pay the bills, second by Council Member Dukes, All Ayes. Motion passed.

New Business:

Recommendation to accept Planning and Zoning Commission recommendation to approve the Amended Master Plan of SD21-007 Ammersee Lakes Subdivision Phase 3. Motion to accept made by Council Member Dukes, Second by Council Member King, Mayor Nix asked if there was any discussion, Council Member advised there is more discussion by citizens but believed Recommendation should pass, Ayes 4, Nay Council Member Mitchell, Abstain Eisenberg, Motion Passed. See Appendix 10

Second Reading of Ordinance Number 09272021-332 Assenting to a certain petition for annexation from Keith L. and Detrice A. Dowdell for parcels of land with the physical addresses of 518 and 522 HWY 204, Montevallo, AL 35115. (4 parcels of approx. 4.64 total acres) - Motion to accept Ordinance Number 09272021-332 Council Member Mitchell, Second by Council Member King, All Ayes, Motion Passed. See Appendix 11.

Resolution 10112021- 335 authorizing the Mayor to enter into a Contract Agreement with Shelby County 911 for the purpose of providing Police Dispatching Services. Motion to approve 911 Resolution by Council Member Dukes, Second by Council Member King, All Ayes, Motion Passed. See Appendix 12.

BULLET POINT 4 - City of Montevallo Boards, Commissions, & Committees Handbook and City of Montevallo Personnel Policies and Procedures Manual

Recommendation to approve the release of Bagley Properties, LLC. Surety Bond for Moore's Spring Road in Ammersee Lakes Subdivision Phase 2. Road to be adopted as City Street by City Council upon declaration of HOA and Property Owner (Bagley Properties, LLC) – Council Member King made a Motion to release Bagley Properties, LLC, Surety Bond for Moore's Spring Road in Ammersee Lakes Subdivision Phase 2, and Road adopted by City Street, Second made by Council Member Dukes, 4 Ayes, 1 Abstain Council Member Mitchell, Motion Passed. See Appendix 13.

Old Business: None

Board Appointments: None

Other Business: Mission Continues, Patrick Johnson, work in Dailey Park with team estimated to be done by first quarter of 2022, with City supervision. Motion was made by Council Member King, Second by Council Member Mitchell, All Ayes, Motion Passed. See Appendix 14.

Recommendation to allow VC3 to upgrade equipment to record and monitor cameras in parks, Motion made by Council Member King, Second by Council Member Dukes, All Ayes, Motion Passed. See Appendix 15.

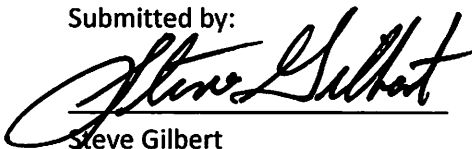
Citizen Participation: C. P. Pierson spoke on Committee to review BCC Handbook and asked Mayor and Council to consider placing a young person on the Committee.

Greg Reese addressed Mayor and Council and asked if public could see recommended changes before voting at Council Meeting. Mayor Nix advised yes.

Joyce Lewis, 330 Reonda Lane, addressed Chief Littleton to comment on the professional conduct of an officer when she had parked in a Handicapped space but didn't place her placard up. She thanked Mayor and City Council for reading the Proclamation for Dr. Earl Cunningham which was well deserved. She shared a saying Dr. Cunningham lived by, Stay on the Wall, for people to be respectful and considerate of one another. She spoke to the Mayor and advised Mayor's Assistant, Lisa, did a great job. She then thanked Mayor and City Council for the wonderful job they are doing.

There being no further business before the Council, Mayor Rusty Nix called for a Motion to Adjourn, Motion to adjourn made by Council Member Dukes, second by Council Member King, All Ayes. Meeting Adjourned at 8:00 p.m.

Submitted by:



Steve Gilbert
City Clerk / Treasurer



Proclamation Honoring Dr. Earl Cunningham, Sr.

Whereas, Dr. Earl Cunningham, Sr. began his legacy on October 26, 1931, born in Montevallo, Alabama; and

Whereas, Dr. Cunningham was a veteran of two wars serving his country in both the U.S. Navy and the U.S. Army and earned the Bronze Star twice for his service in Korea and Vietnam, National Defense Service Medal, Korean Service Medal, United Nations Service Medal, Good Conduct Medal and Army Commendation Medal, among many others; and

Whereas, Dr. Cunningham was a champion of education and graduated from University of Alabama earning a B.A. Degree in History/ Psychology; a Master of Arts in Education, Counseling and Guidance; two Bachelor's degrees, three Master's degrees and one Doctorate in Humanities; and

Whereas, Dr. Cunningham was employed in 1977, by the University of Alabama at Birmingham until retiring in 1999, and until his passing he was an Educational Consultant free to all; and

Whereas, Dr. Cunningham was a faithful member of Shiloh Missionary Baptist Church in Montevallo, and served as an Ordained Deacon for 40 years with the Church; and

Whereas, Dr. Cunningham was a community leader that led by example being involved in over 30 civic and business organizations in the community including: The American Legion, Shelby County Commissioner for District 2, Veteran of Foreign Affairs, and many more; and

Whereas, Dr. Cunningham was a prominent figure in City of Montevallo, especially in the African American community, which led him to form the Earl Cunningham Outreach and Scholarship Foundation; and

Whereas, Dr. Cunningham grew up in the segregated South, he participated in the Civil Rights Movement in 1965, and was in attendance in Washington, D.C. when changes to the Voting Rights Act of 1965 reached United States Supreme Court to allow his voice to be heard.

NOW, THEREFORE, I, Rusty Nix, as Mayor of the City of Montevallo, Alabama, do hereby recognize and honor Dr. Earl Cunningham, Sr., for a lifetime of dedicated service, on this day, October 11, 2021.

Signed this the 11th day of October, 2021.

Rusty Nix, Mayor

Date



Oath of Office

(For the Montevallo Junior City Council)

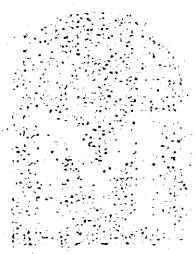
STATE OF ALABAMA
SHELBY COUNTY
CITY OF MONTEVALLO

I, Name, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties as a member of the Montevallo Junior City Council, to the best of my ability.

Name

Sworn to and subscribed before me this 11th day of October, 2021.

Mayor Rusty Nix, City of Montevallo



1911-1912

1911-1912

1911-1912

1911-1912

1911-1912

1911-1912

1911-1912

1911-1912

APPENDIX 2

Montevallo Police Department Stats

	January-21	February-21	March-21	April-21	May-21	June-21	July-21	August-21	September-21	October-21	November-21	December-21	Total
Total Reports	79	84	78	91	64	100	105	93	101				795
Criminal Cases	38	53	51	63	33	45	52	40	40				415
Non-Criminal	13	10	12	8	11	12	18	31	20				135
Traffic Accidents	8	7	12	14	8	18	22	18	16				123
Traffic Citations	33	144	333	311	130	233	110	133	151				1721
DUI Arrests	2	5	5	3	4	9	3	5	2				38
Public Intox Arr	4	3	3	0	4	1	5	4	2				26
Alias Arrests	8	4	11	7	4	4	4	6	4				52
Juvenile Arrests	0	0	0	0	0	2	0	0	0				2
Misd Arrests	27	21	14	11	5	10	15	6	9				118
Felony Arrests	5	7	6	11	2	4	4	1	1				41
Drug Related	11	12	6	15	5	3	2	3	4				61
Total Arrest	57	52	45	28	24	28	33	24	22				313
Auto Thefts	0	2	0	1	1	1	0	0	1				6
Burglaries	0	0	0	2	0	0	0	3	1				6
Auto Recoveries	1	2	0	0	0	0	0	0	0				3
Auto Burglaries	0	1	0	0	0	0	0	1	0				2
Criminal Mischief	1	4	2	0	0	0	0	1	2				10
DV. Related	8	10	7	7	6	16	21	5	9				89
Assaults	2	0	3	5	1	6	1	1	8				27
Fraud/Forgery	1	0	1	3	0	0	0	0	0				5
Harass / Reck	1	5	1	4	1	0	3	4	8				27
Misc. Offenses	19	9	13	10	18	24	20	18	25				156
Robberies	0	0	0	0	1	0	0	0	0				1
Thefts / Attempts	6	9	8	7	7	4	5	10	10				66
Suicide Attempts	0	0	0	0	0	0	0	0	0				0
Suicides	0	0	0	0	0	0	0	0	0				0
Deaths	0	0	0	0	0	0	0	0	0				0

Karen Kiker
12:47 PM
10/10/2021

APPENDIX 3

Fire Department Report for City Council October 11, 2021

9/16/2021-9/30/2021

EMS- 42

Lift assist- 6

Structure Fire- 3

Brush Fire-

Electrical Fire -

Vehicle Fire-

Fire Alarm - 1

MVC- 4

Fuel Spill -

Assist other agency- 2

Assist Public- 1

Total call for 2nd half of Sept- 59

Total for September- 120

Brad Davis

Fire Chief

City of Montevallo

Montevallo Fire & Rescue Service

541 Main Street

Montevallo, AL 35115

Office- 205-666-2555. Ext. 705

APPENDIX 4

Sustainability City Council 10.11.21

- Free County Dump Day:
 - Thank you to the Public Works Department for another successful Free County Dump Day.

- Electric Vehicle Event
 - On Saturday October 2nd, I had the opportunity to attend Birmingham's Electric Vehicle Event. Hosted by grant administrators of the Electric Vehicle Charging Grant we applied for at the end of July. Haven't received any official letters yet.

- ADECA/SouthFace Energy Audits have been a huge success and have helped tremendously since July
 - Already helped with 2021 ADECA SEP grant application, identifying items of immediate need, shovel ready projects, and inventory of building maintenance
 - Each department head where an audit was conducted has a copy and now each one is on the website.

- Grant Presentation:
 - Through an SSDN connection, a graduate program at Columbia University has asked me to present on our Montevallo's grant successes as it relates to challenges facing communities in the southeast in accessing federal and state assistance for sustainability

--

Olivia Barone
City of Montevallo
Sustainability Coordinator
P: 205-665-2555 ext. 061
C: 205-732-0538
[Sustainable Montevallo Website](#)
[Sustainable Montevallo Facebook Page](#)

From: Shane Baugh <psbaugh14@gmail.com>
Sent: Monday, October 11, 2021 11:06 AM
To: Martha Eisenberg; Rusty Nix; Steve Gilbert; Rusty Nix
Subject: Parks and Recreation Committee Report

To all,

I am on vacation until tomorrow so I am emailing you my report for Parks and Recreation. See below:

1. Basketball registration will wrap up this Thursday night.
2. The new kiosks at Shoal Creek Park are now complete with “You are here” maps and more historic family photos of the Mahlers.
3. Travel ball continues to keep our athletic fields full on weekends.
4. This coming weekend we will host the 18U girls division of the Stars Over Alabama Showcase Softball Tournament. This will bring in people from all over the country.
5. Youth Football will also be at home this weekend along with a couple of soccer games in Orr Park. Montevallo will be jam packed on Saturday and Sunday.
6. Grass cutting is starting to slow down which will allow us to concentrate more on trails and athletic fields.

Sent from my iPhone

Parnell Memorial Library

SEPTEMBER 2021

APPENDIX 6

CITIZEN SAVINGS:

AMERICAN LIBRARY ASSOCIATION
LIBRARY VALUE CALCULATOR



15,794

Items Checked Out

*increase from newly
reported ebook
circulation

Montevallo saved
\$262,156.85
by using the library

PROGRAMS & SERVICES (12)

- 1 Dial-A-Story upload
- 4 Mini Music Sessions
- 4 storytimes with Mr. Mac
- 1 DRUM the program event
- 1 senior movie
- 24 take home craft kits

475

Database searches

1,422

WiFi & Computer
Sessions

1538

Visits to the Building

111

Program Participation

95

Phone Calls

DIRECTOR'S NOTES

SEPTEMBER 2021

- Upcoming Events
 - Halloween Costume Contest for middle and high school students - submit a photo of your best costume through Facebook messenger and the winner will get a bucket of candy
 - This week (Oct. 11 - 15) is Halloween Craft Kit week - pick up a different spooky craft every day
 - On Saturday, Oct. 16 at 9 am, we're hosting a virtual watch party for the new PBS Kids show, Alma's Way. To sign up, families can grab a kit at the library (kits contain a craft, a family activity, a snack, and information on joining the watch party on Zoom). This event is made possible by our partnership with Alabama Public Television.
 - Oct. 18 - 29 is our Pumpkin Decorating Contest, sponsored by the Montevallo Chamber of Commerce; pick up a FREE pumpkin, decorate, and send us a picture over Facebook messenger to win a bucket of candy.
 - the City's Flu and Covid-19 vaccine clinic is happening at the library on Tuesday, Oct. 19 from 3 - 6 pm; sponsored by the City of Montevallo and Montevallo Drug. Check our Facebook page for more information on signing up.
 - Don't forget to stop by the library to trick or treat on Friday, Oct. 29 during Hometown Halloween hours.
 - Our regular monthly programs include Mini Music on Tuesdays at 10, Family Storytime with Mr. Mac on Wednesdays at 9:15, Tech Help Hour on Oct. 12 and 28 at 2pm, and our Senior Movie on Monday Oct. 25 at 1 pm.
- One note: the children's picture book collection has been circulating higher since we installed the browsing bins than they have all year; this month we checked 221% more books than the last month before the bins were installed.



APPENDIX 7

City Council Meeting October 11, 2021

Ms. Sarah Hogan, program director reported:

- **MHS Homecoming & Pep Rally:**
- **Red Ribbon Week:**
- **End of Year 2 Reporting:**



Report to City Council

October 11, 2021

Updates

- Our Small Scale Manufacturing One-Day Visit on October 6 went well, conducted by Matt Wagner with the National Main Street Center, along with Mary Wirth and Trisha Black with Main Street Alabama, and Chris Frye with Opportunity Alabama. This prestigious group joined us in Montevallo for a tour of our downtown, new UM College of Business facilities, Industrial Park, Victory Auto, and other sites. We also surveyed local manufacturers and had a focus group with four local food and drink producers. Representatives from the Montevallo Chamber, 58 INC, Extension Office, Parnell Library, and Montevallo Main Street convened to analyze the data and discuss how we can better serve aspiring and new entrepreneurs, particularly our small-scale makers. I will keep you updated as these efforts progress.
- To that end, we continue to seek facilitators and sponsors for our CO.STARTERS program. We plan to offer this 10-week course starting next year to better equip our aspiring and new business owners for lasting success. If you or anyone you know would like to assist us in these efforts, please have them contact me.

Respectfully submitted, Courtney Bennett, Executive Director

Montevallo Chamber of Commerce City Council Report October 11, 2021

Soul Spot Montevallo is *OPEN* !!!! **Ribbon Cutting** was Sat 10/09/21 10am Everyone was excited, and the owners were pleased with the turnout and support ! Current Hours due to short staff are Tues - Thurs 11am - 6pm Fri & Sat 2pm - 9pm Closed Mon & Tues Takeout Only, use App to order online for delivery or pick-up.

Chamber attended the **Shelby County small-scale Manufacturing Discussion** on Oct 6 at Parnell Library

Chamber co-hosted the **Shelby County Tourism & Rec Awards Luncheon** on Oct 7, 2021

1600 copies of the new **MONTEVALLO AREA MAP** will be delivered to the Alabama Tourism warehouse in Montgomery this week to be distributed to the eight Alabama Welcome Centers.

Montevallo Chamber luncheon will be Wednesday Oct 20 11:30am - 1pm Parnell Memorial Library \$12.00 each for lunch. "Community Involvement" Speaker - Dr. Courtney Bentley, Dean for UM's College of Ed & Human Development Please try to attend & RSVP by 10/18 to montevallochamber@gmail.com

Montevallo Hometown Halloween Friday October 29 3:30 - 5:00pm Downtown from City Hall to Jack's on both sides of the street.

MONTEVALLO CHRISTMAS PARADE will be Thursday December 2, 2021 6pm Applications available from Chamber or City Hall. Deadline to register Nov 22, 2021.

Chamber After Hours Tues. Dec 14 5:30 - 7:30pm at *UM Center for the Arts* hosted by Montevallo Chamber & The Shelby County Chamber. Networking, refreshments & tour. \$10.00 per person.



Adele Nelson

Executive Director

Montevallo Chamber of Commerce

P.O. Box 270 Montevallo, AL 35115

205.665.1519 office

www.montevallocc.com

REPORT TO THE
MONTEVALLO PLANNING & ZONING COMMISSION

Department of Development Services

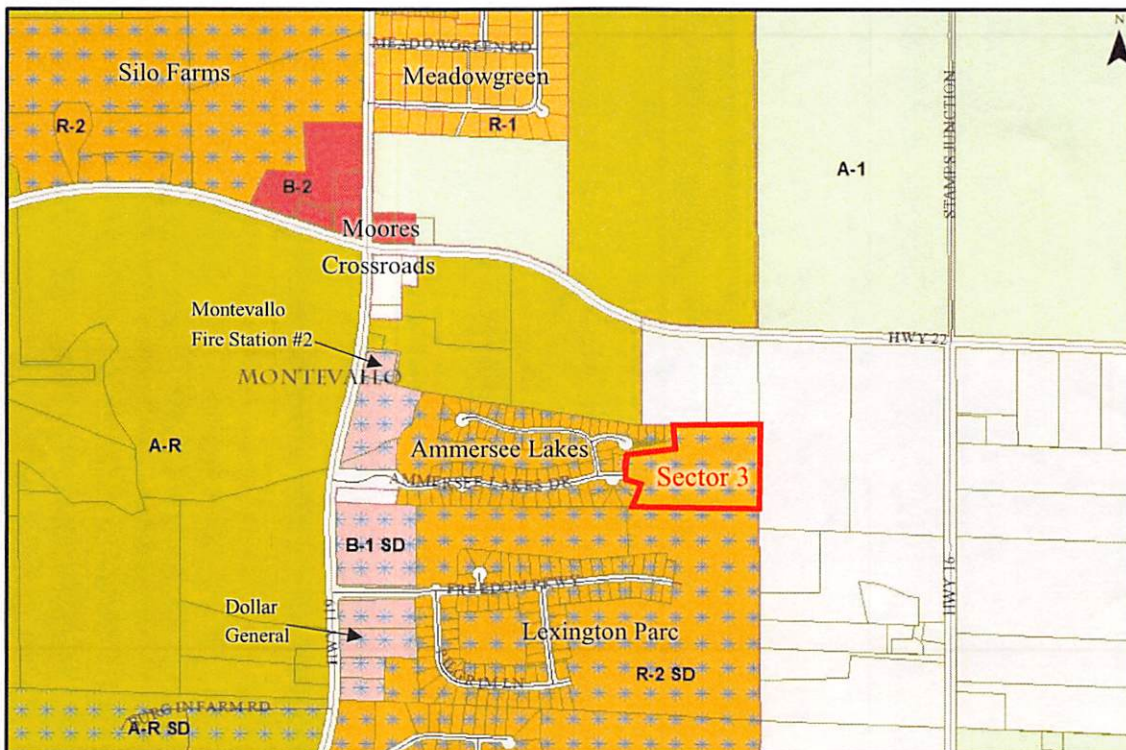
September 16, 2021

SD21-007 Ammersee Lakes Sector 3 - Amended Special District Master Plan

This is a request from Tom Bagley, Bagley Properties, property owner, for the approval of an Amendment to the Special District Master Plan of Ammersee Lakes subdivision, Sector 3 to reduce the number of proposed residential lots from 34 to 27 and modify the road network. The subject property is identified as a part of the Ammersee Lakes subdivision and is located in the City of Montevallo at the end of Ammersee Lakes Drive. The 10.52 acre subject property is zoned R-2 SD, Single Family Special District; Parcel Identification No. 58-27-1-02-0-004-043.000.

DISCUSSION

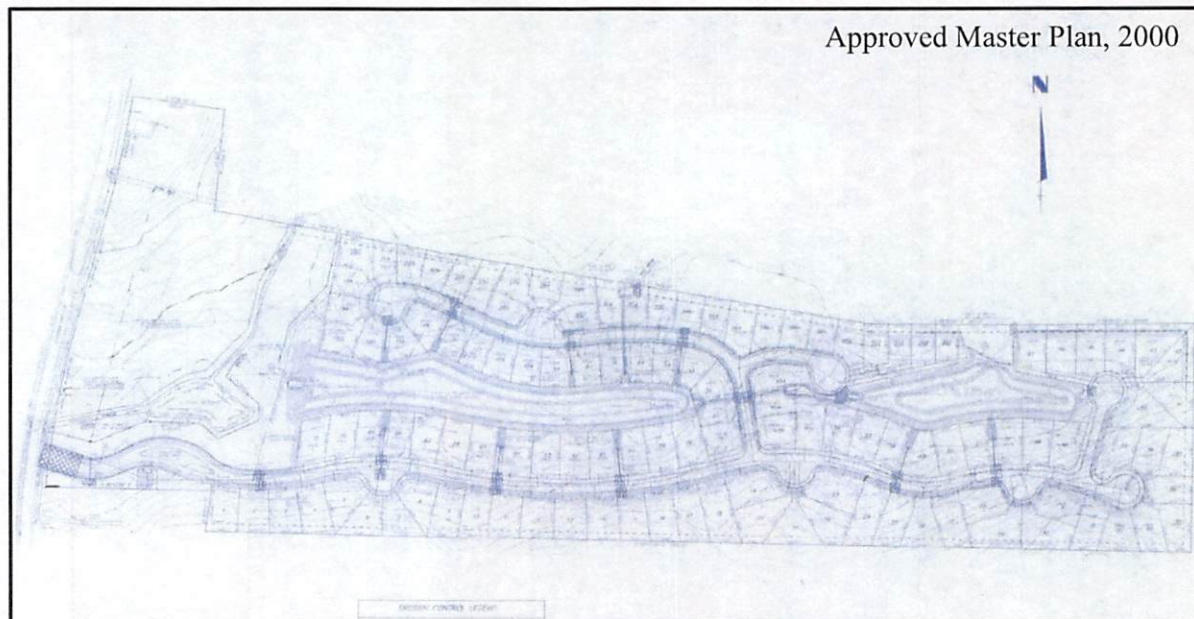
Ammersee Lakes subdivision is located off Montevallo Road (Alabama Highway 119) south of Moores Crossroads in the City of Montevallo. Land uses in the area of the subject property include residential subdivisions, single family residences on five acres or larger tracts of land and agricultural fields. General commercial uses are located at Moores Crossroads including a service station with convenience store, veterinarian clinic, auto sales and garden market. Adjoining the subject property to the south is the Lexington Parc subdivision, zoned R-2 SD, Single-Family Residential Special District. Properties on Montevallo Road at the entrances to both Ammersee Lakes and Lexington Parc are zoned B-1 SD, Neighborhood Business Special District. A Dollar General has been constructed on one of the commercial lots in front of Lexington Parc. Montevallo Fire Station #2 is located to the northwest on Montevallo road. East and northeast of the subject property are single family residential and agricultural properties located in unincorporated Shelby County. Properties north of County Road 22 are zoned A-1, Agricultural District. Unincorporated properties south of County Road 22 are unzoned.



Ammersee to Date		
	Approval Date	Units or Lots
Original Master Plan	2000	115 total units
Sector 1	July 2001	42 units
Sector 2	March 2006	42 units
Master Plan Amendment to modify Sector 2 setbacks	June 2018	<i>No lot change</i>
<i>Proposed Amendment to Sector 3 Master Plan</i>	<i>Proposed September 2021</i>	27 units
<i>Amended Master Plan</i>	<i>Proposed September 2021</i>	111 total units

Site Description

Ammersee Lakes was established as a master planned community under the previous regulatory standards (D-2 zoning) for Montevallo and received Master Plan approval in 2000. At that time, the total buildout for the subdivision included 115 lots. Lots within Ammersee Lakes required a minimum lot width of 60 feet and minimum lot size of 7,000 square feet with a total density of 2.6 units per acre. The established setbacks included a minimum 25-foot front and rear yard setback with a minimum side yard setback of six feet. The first two sectors of Ammersee Lakes were reviewed and recorded under the previous regulatory standards in 2001 (Sector 1, MB 28, PG 98) and in 2006 (Sector 2 MB 36, PG 99).



In 2010 the City of Montevallo and Shelby County Development Services entered into a Development Services Agreement that included updating Zoning, Subdivision and Flood Regulations with the implementation and administration of those regulations. The current Zoning Regulations were adopted by the City Council in February, 2012. The SD, Special District designation was applied to previously approved D-2 developments that included areas where expansion of the existing development could occur with the potential for additional lots subject to submission of a revised site development plan that:

- Meets the minimum requirements of the ordinance;
- Conforms and compliments the existing development;
- Has been reviewed and approved by the Planning and Zoning Commission and City Council.

Any changes to previously approved Site Development Plans, Master Plans or Preliminary Plats require Planning Commission and City Council approval and will be reviewed pursuant to the R-2, Single Family Residential zoning district with special consideration of Article 18, Special Districts of the Zoning Ordinance of the City of Montevallo.

In 2018, Mr. Bagley requested and received approval to amend the required rear setbacks of certain lots in Sector 2 from 25 feet to 20 feet.

Environmental Features

Wetlands

The revised master plan for Sector 3 identifies approximately two acres of wetland. This area includes the existing retention pond and 1.89 acres located in the northeast corner of the property. The applicant has engaged in conversations with an environmental consultant to review the Waters of the United States (WOTUS, including wetlands) for the subject property.

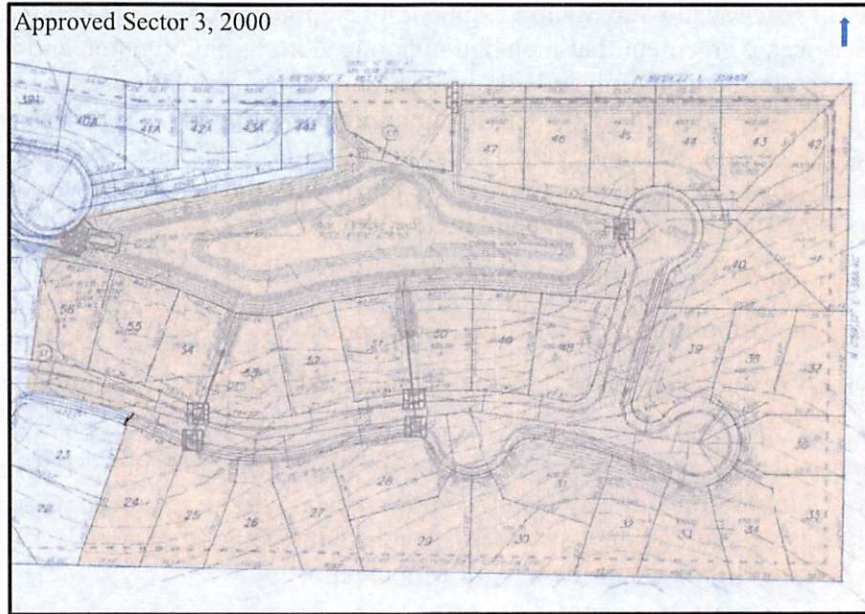
The applicant may be required to submit an application to the U.S. Army Corp of Engineers for a permit to allow for development within the WOTUS. A permit would be posted for public comment and include the various requests related to work within the wetland area for the construction of the subdivision and installation of utilities. Additionally, any permit issued by the U.S. Army Corp of Engineers will be in addition to a NPDES issued by the Alabama Department of Environmental Management and a Land Disturbance Permit approved by the City Council. A Land Disturbance Permit must be approved and in place prior to any construction activities on site.

Proposed Amendment

Ammersee Lakes, Sector 3 contains approximately 10.52 acres of land with approximately 1.89 acres encumbered by wetland in the northeast corner of the subject property. The wetland area was previously included as part of the development area for Sector 3 including a cul-de-sac road and eight residential lots. The applicant proposes modifications to the Sector 3 master plan that eliminate approximately 250 feet of roadway and reduce the number of lots that encroach into the wetland area from seven to two.

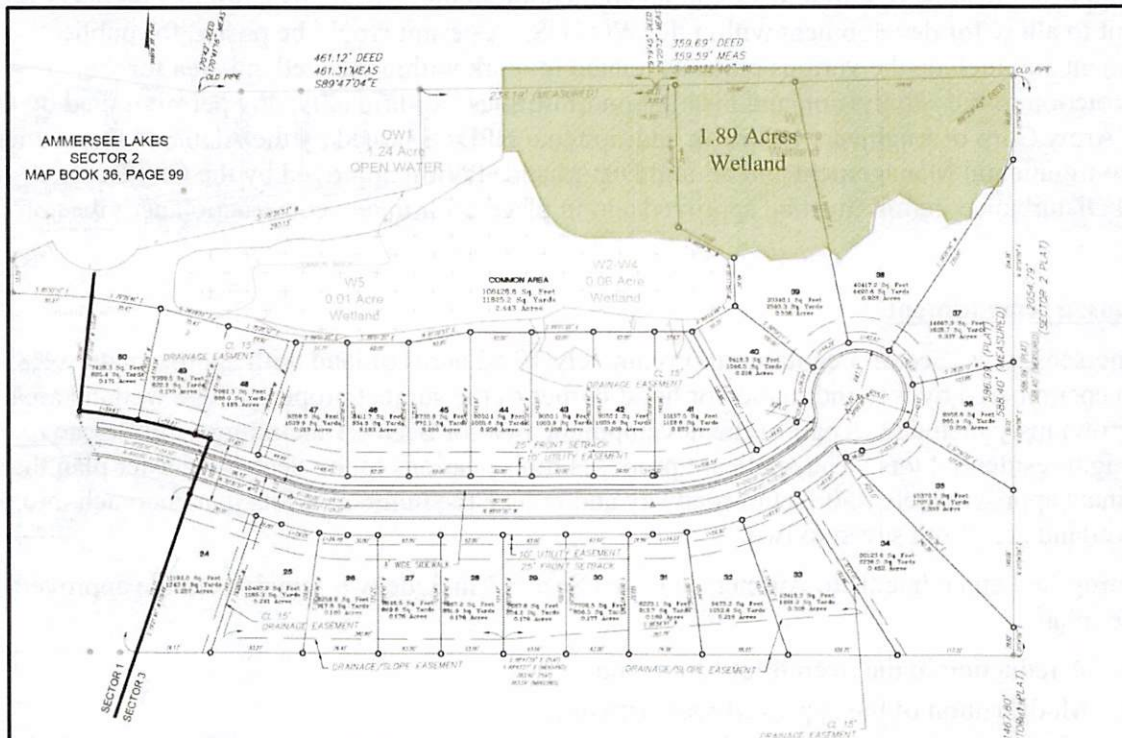
The proposed amendments to Ammersee Lakes Sector 3 include two revisions to the approved master plan.

1. A reduction in the overall lot count, and
2. Modification of the approved road network.



Lot Count and Layout

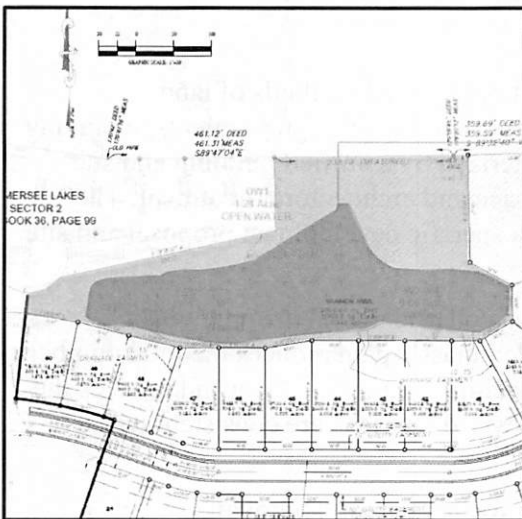
The 2000 Ammersee Lakes approved master plan for Sector 3 identified 34 lots including the common area. The proposed Ammersee Lakes, Sector 3 amended master plan proposes a total of 27 lots that range in size from 7,399 square feet to 40,417 square feet with an average lot size of 9,474 square feet and an overall density of 2.5 units per acre. Lot 39 and 49 were not included in the average lot size calculation as they are atypical for the sector. The minimum lot width in Ammersee Lakes is 60 feet. Setbacks are proposed to remain consistent with other sectors of Ammersee Lakes: front and rear yard setbacks of 25 feet and side yard setbacks of six feet on each side for a total of 12 feet. The proposed Sector 3 amended master plan is shown below.



Access

Access for Sector 3 will be from the current stub street for Ammersee Lakes Drive. Ammersee Lakes Drive will be extended approximately 700 feet and terminate in a cul-de-sac. The 2000 Ammersee Lakes approved master plan for Sector 3 included an additional 250-foot roadway terminating in a cul-de-sac that encroached into an area now designated as wetland. The eliminated cul-de-sac included eight residential lots. The amended master plan for Sector 3 identifies two lots (38 & 39) off of the new Ammersee Lakes Drive cul-de-sac with approximately half of each lot, to the rear, containing a portion of the wetland area. These two lots could be modified to meet the minimum required lot area and be located either entirely outside of the wetland area or with minimal encroachment. No portion of the revised road system encroaches in to the wetland area.

A four-foot sidewalk is proposed on the north side of the Ammersee Lakes Drive. The City Engineer has identified a minimum sidewalk width of five feet is required per the *City of Montevillo Subdivision Regulations*.



Open Space & Storm Water

The amended master plan identifies 2.44 acres of open space in Sector 3. This designated open space area includes the existing detention pond of 1.24 acres and remaining wetland area located outside of proposed lots 38 and 39.

Storm water for the proposed development will be collected via the street curb and gutter system along with sheet flow capture into the existing retention pond located southeast of the Parker's Cove cul-de-sac in Sector 2 and southwest of the identified wetland area. The storm water collection system will undergo a more detailed review during the preliminary plat review process.

Impact on Community Facilities and Infrastructure

The Montevillo Sewer and Water Board has completed a review of the proposed amendment to the Special District and provided comments that, if the amendment is approved, will be addressed during the preliminary plat review.

Chief Davis has reviewed the proposed amendment to the Special District and has no comments at this time regarding the amendment to the master plan.

The addition of 27 single family homes, with a standardized calculation 0.62 children per single family home, could provide approximately 17 new students for the Montevillo School System.

Development Process

Pursuant to an approval of the amended Special District Master Plan, the applicant is required to submit a preliminary plat to be reviewed and approved by the Montevillo Planning and Zoning Commission.

Due to land clearing activities that will be required for the development of the roadway and storm water management; an NPDES permit issued by ADEM is required to be in place as a requirement of the Land Disturbance Permit. The Land Disturbance Permit is reviewed by the City Engineer who makes a recommendation to the Montevillo City Council for final approval.

Any amendments, additions, deletions, alterations or changes to the approved Special District master plan shall require the review of such modifications by the Montevallo Planning and Zoning Commission and approval of the Montevallo City Council in a public hearing.

Special Note: The original application and supporting documentation indicated that the total number of lots for the proposed amendment to Ammersee Lakes, Sector 3 would be 26 residential lots. Initial advertising and adjoining property owner notifications for the project were based on the provided documentation. Upon completing a review of the civil drawings, it was determined and further verified with the applicant and project Engineer that the total lot count should have been identified as 27 lots. A total of 27 residential lots are shown in the civil drawings. The posted agenda was corrected to reflect the actual lot count. Revised adjoining property owner notifications were not distributed as the request to amend the master plan for Sector 3 did not substantially change. The request remains a reduction of previously approved lots and road network. Following a recommendation of the Planning and Zoning Commission to the City Council all future distributions will include the correct 27 unit count.

Planning Summary

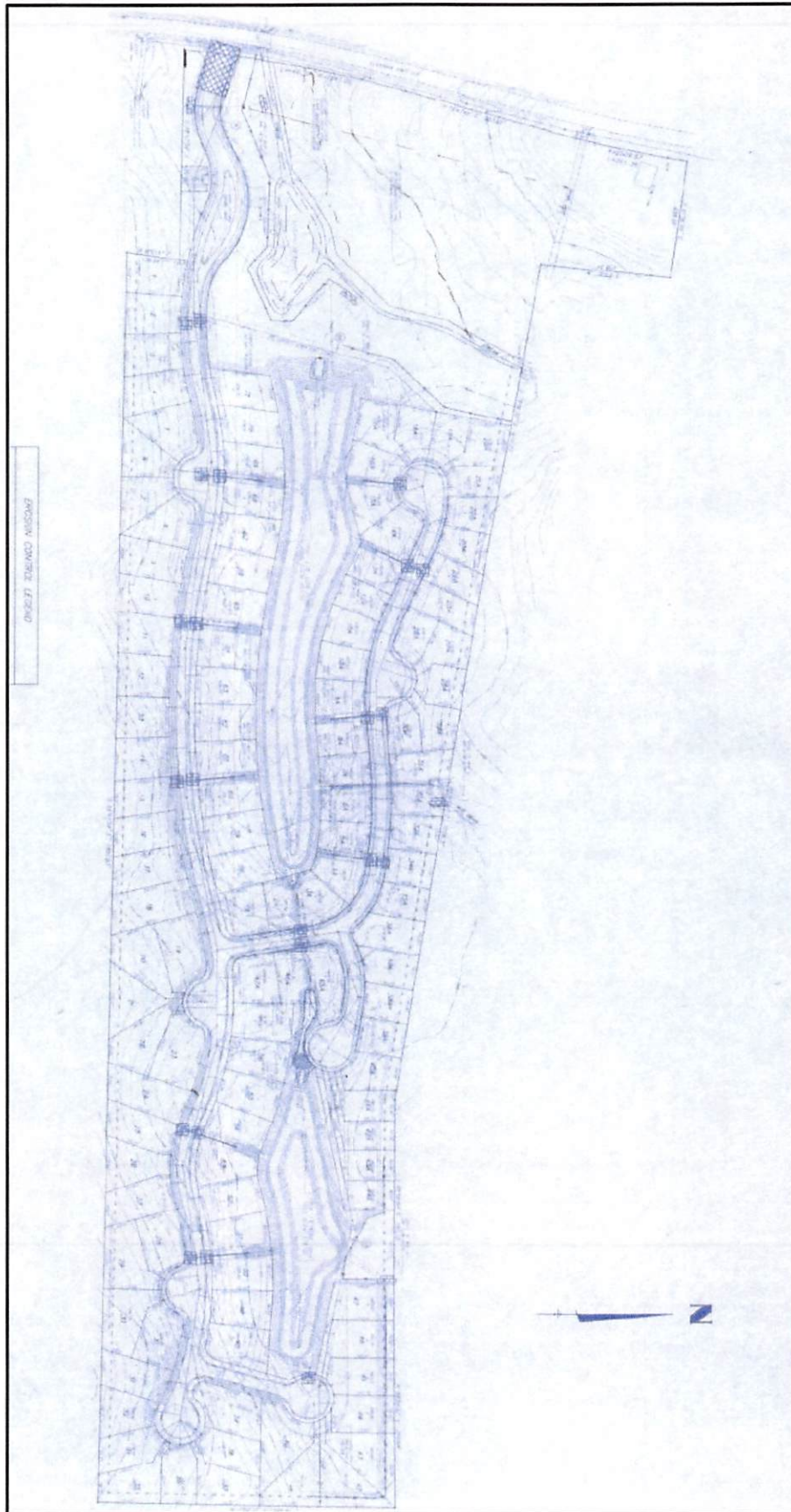
Special Districts are authorized for the purpose of providing optional methods of land development that encourages imaginative solutions to environmental design problems, including infill development. Areas so established shall be characterized by a unified building and site development program providing for coordinated open space and architectural treatment. The Special District zoning binds the amendment request to a specific development proposal and site development plan.

The proposed amendment to Ammersee Lakes Sector 3 is consistent with the previously approved Ammersee Lakes Special District. The amended master plan reduces the total number lots by four, reduces the total impervious surface area by eliminating a roadway and reduces the encroachment into the determined wetland area. Lot sizes and setbacks are consistent with previously approved sectors.

The following information should be submitted pursuant to amendment approval:

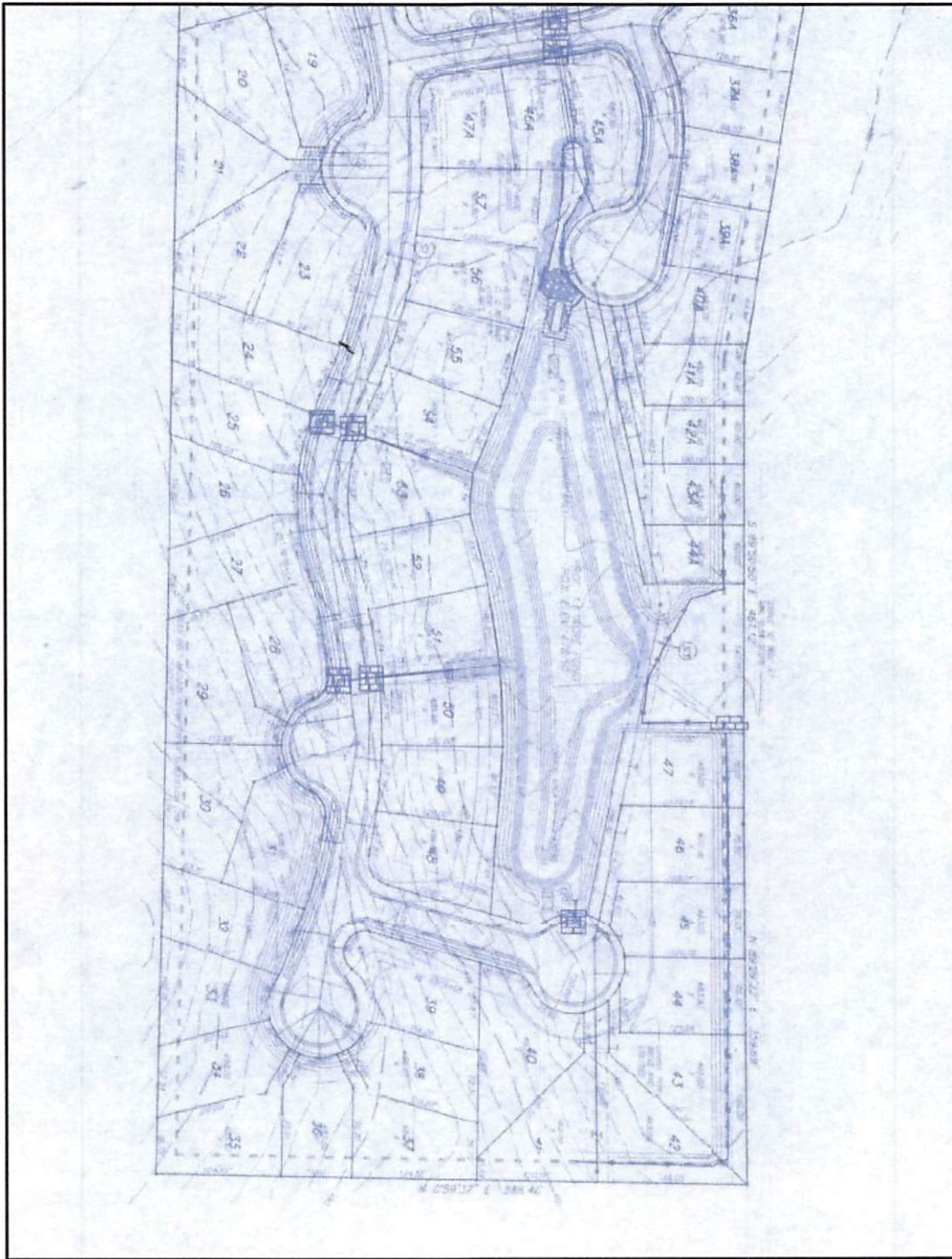
- Applicant submitting a fully engineered preliminary plat that meets all requirements of the Zoning Ordinance of the City of Montevallo;
- Applicant submitting an application for final plat approval within two (2) years of approval of each preliminary plat. Failure to apply may necessitate reapplication for preliminary plat approval; and
- Any amendments, additions, deletions, alterations or changes to the approved Special District plan shall require the review and approval of an amendment to the approved Special District plan by the City of Montevallo Planning & Zoning Commission and Montevallo City Council.

Ammersee Lakes 2000 Master Plan

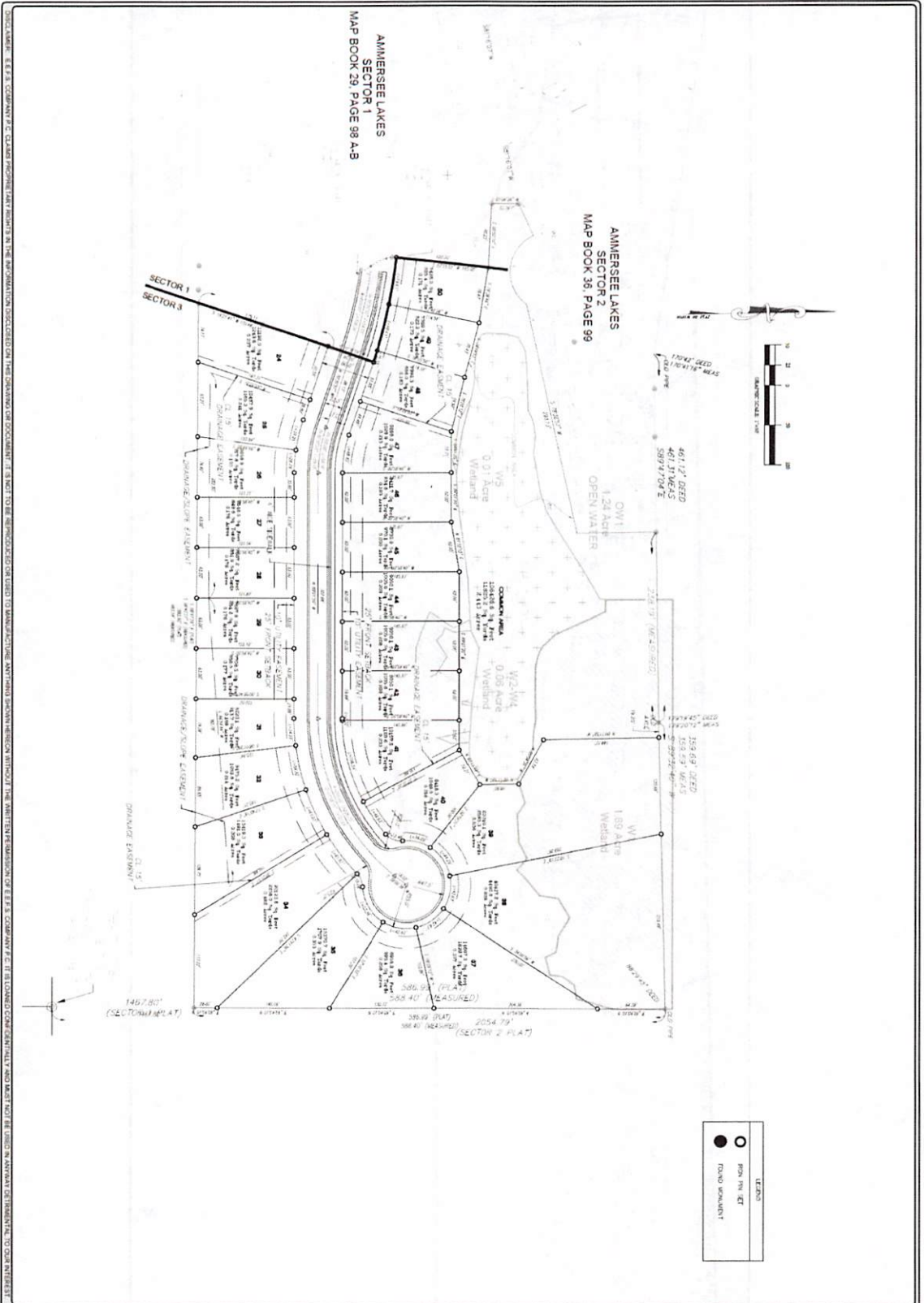


010227 21/09/21 NISCOM7

Ammersee Lakes Sector 3, 2000

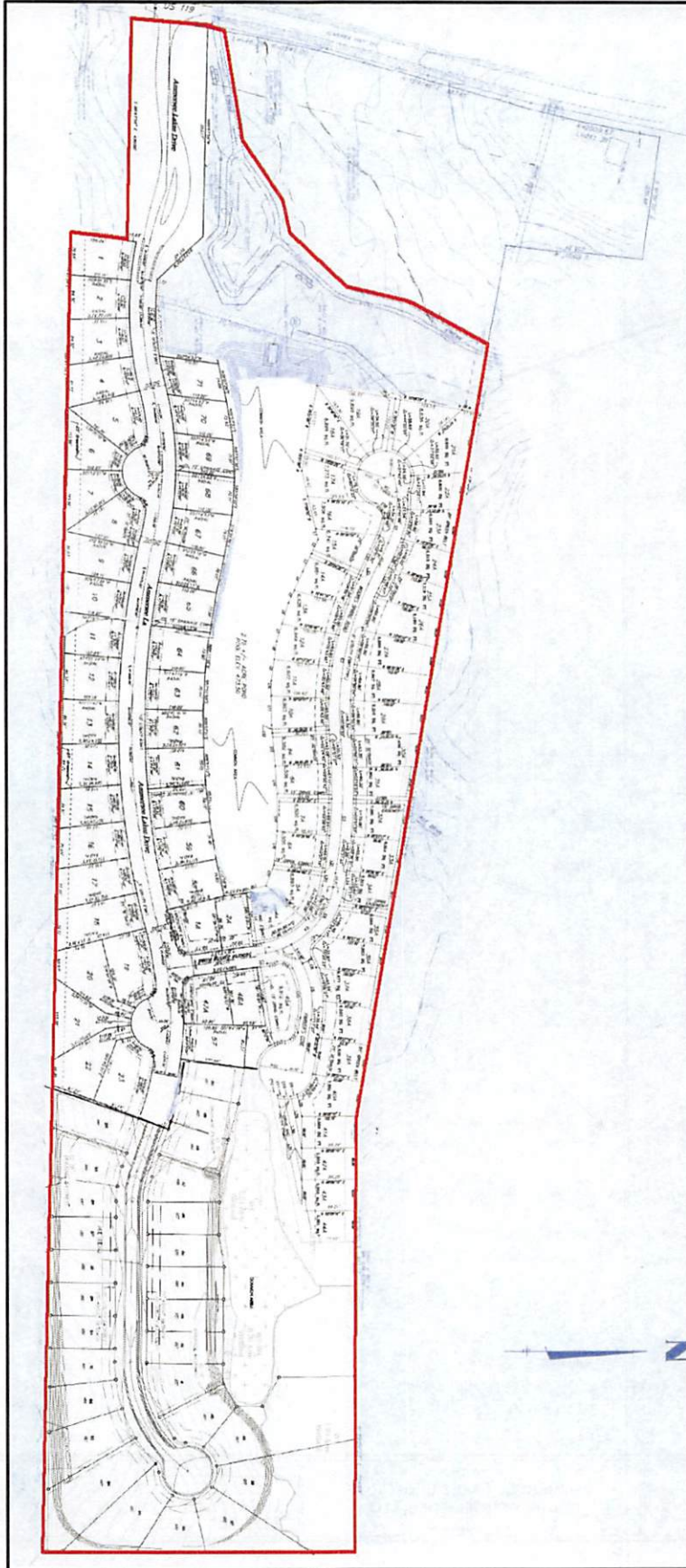


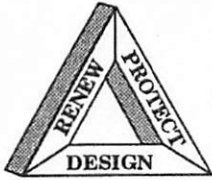
Proposed Sector 3



C20 <small>DATE</small> <small>SCALE</small> <small>1" = 80'</small>	PROJECT NAME AMMERSEE LAKES SECTOR 3 BAGLEY PROPERTIES, LLC <small>MONTEVALLO, ALABAMA</small>		
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Platted Sectors 1 & 2 with proposed Sector 3





EEFS

E.E.F.S. COMPANY, P.C.
CIVIL & STRUCTURAL ENGINEERS

July 30th, 2021

City of Montevallo
ATTN: Matthew Burgess – City Engineer
541 Main Street
Montevallo, AL 35115

**Re: Ammersee Lakes Subdivision Sector 3
Montevallo, AL
Stormwater Non-Adverse Effects Letter**

Dear Mr. Burgess,

This letter is in reference to the 10.52 Acre residential subdivision known as Ammersee Lakes located in Montevallo, AL. This is the 3rd Sector of this residential development and it is currently undeveloped. The entire Ammersee Lakes Subdivision is ±44.74 Acres that has been developed in individual sectors beginning in 1999. The entire subdivision masterplan was submitted and approved by the City of Montevallo with the initial development of the property. Overall storm drainage design was already approved to include full development of the entire 44.74 acres including the existing detention ponds adjacent to Sectors 1 & 2. The masterplan for the Ammersee Lakes full development included a total 118 residential lots. Sector 1 currently has 42 lots and Sector 2 currently has 42 Lots. The proposed development of Sector 3 includes 26 lots; therefore, with the proposed final sector (Sector 3) of this subdivision the overall lot development will be 100 lots which is 18 less than the original masterplan. Post developed storm flows from Sector 3 will be routed through the original drainage and detention facilities shown in the original masterplan for Ammersee Lakes.

It is my belief that the post development hydraulic design of this site falls within the parameters of the previously approved storm and detention facilities shown in the original design of the overall masterplan of Ammersee Lakes. As such, it is my profession opinion that if the site is constructed as designed by the approved site plans, there will be no adverse effects to the adjacent or downstream properties as a result of the development of this 3rd Sector.

The above is based on the assumption that the stormwater management system for the overall development was constructed according to plans and specifications, and that the system functions as designed.

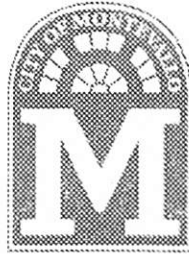
If you have any questions or need further clarification, please feel free to contact me.



Michael P. Rice, P.E.
Alabama Reg. No. 34870
EEFS Company, PC

CC: FILE

EEFS Company, P.C.
P.O. Box 982 • Bessemer, Alabama 35021
Office: (205) 424-3737



Petition for Annexation

Mayor Rusty Nix
City of Montevallo
541 Main Street
Montevallo, AL 35115

Mayor Nix:

We, being the owner(s) of the following described property do hereby request annexation into the corporate limits of the City of Montevallo.

State of Alabama, County of Shelby, City of Montevallo

The property is located and contained within an area contiguous to the corporate limits of the City of Montevallo, Alabama, a city of more than 2000 population, and show(s) the City of Montevallo, Alabama that such property does not lie with the corporate limits or police jurisdiction of another municipality other than Montevallo, and hereby sign(s) written petition in accordance with 11-41-20 and 11-42-21, Code of Alabama 1975, as amended, requesting that such property described below be annexed to the City of Montevallo, Alabama. Also attached hereto is a map of the said property to be annexed showing its relationship to the corporate limits of the City of Montevallo, Alabama as in accordance with the provision of the Code of Alabama as cited above.

Name of property owner(s) as recorded on county records: _____

Keith L. & Detrice A. Dowdell

Owner's Signature: Keith L. Dowdell

Owner's Signature: Detrice A. Dowdell

Physical Address of Property: 518 Hwy 204 Montevallo AL 35115
522 Hwy 204 Montevallo AL 35115

Owners' Mailing Address: 522 Highway 204 Montevallo AL 35115

Acres 1.00 Phone: (205) 337-3819 Date Filed 9/3/2021

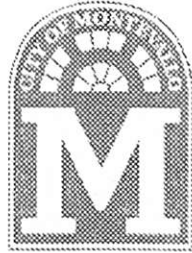
Attached is a:

Legal description, and map

Tax Parcel Identification number: 27 9 30 1 001 001.003
(Found on tax notice)

Original

Lot 2
MAP 43
BOOK MAP PAGE 146



Petition for Annexation

Mayor Rusty Nix
City of Montevallo
541 Main Street
Montevallo, AL 35115

Mayor Nix:

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Keith L. & Detrice A. Dowdell

Owner's Signature: Keith L. Dowdell

Owner's Signature: Detrice A. Dowdell

Physical Address of Property: 518 Hwy 204 Montevallo AL 35115
522 Hwy 204 Montevallo AL 35115

Owners' Mailing Address: 522 Highway 204 Montevallo AL 35115

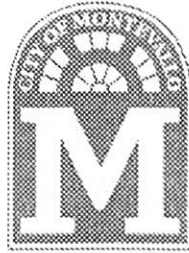
Acres 1.60 Phone: (205) 337-3219 Date Filed 9/3/2021

Attached is a:

Legal description, and map

Tax Parcel Identification number: 27 9 30 1 00/00/.010
(Found on tax notice)

Redunsa of Lot 10 Dowdell, nmlr sub. Division, MAP 46 PAGE 17
Lot 1A



Petition for Annexation

Mayor Rusty Nix
City of Montevallo
541 Main Street
Montevallo, AL 35115

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Name of property owner(s) as recorded on county records: _____

Keith L & Detrice A. Dowdell

Owner's Signature: Keith L. Dowdell

Owner's Signature: Detrice A. Dowdell

Physical Address of Property: 518 HWY 204 Montevallo AL 35115
522 HWY 204 Montevallo AL 35115

Owners' Mailing Address: 522 Highway 204 Montevallo AL 35115

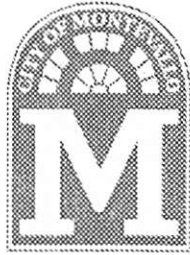
Acres 1.07 Phone: (205) 337-3819 Date Filed 9/3/2021

Attached is a:

Legal description, and map

Tax Parcel Identification number: 27 9 30 1 00 / 00 / . 011
(Found on tax notice)

Lot 1 B
MAP BOOK 46 PAGE 17



Petition for Annexation

Mayor Rusty Nix
City of Montevallo
541 Main Street
Montevallo, AL 35115

Mayor Nix:

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State of Alabama, County of Shelby, City of Montevallo

The property is located and contained within an area contiguous to the corporate limits of the City of Montevallo, Alabama, a city of more than 2000 population, and show(s) the City of Montevallo, Alabama that such property does not lie with the corporate limits or police jurisdiction of another municipality other than Montevallo, and hereby sign(s) written petition in accordance with 11-41-20 and 11-42-21, Code of Alabama 1975, as amended, requesting that such property described below be annexed to the City of Montevallo, Alabama. Also attached hereto is a map of the said property to be annexed showing its relationship to the corporate limits of the City of Montevallo, Alabama as in accordance with the provision of the Code of Alabama as cited above.

Name of property owner(s) as recorded on county records: _____

Keith L & Detrice A Dowdell

Owner's Signature: Keith L. Dowdell

Owner's Signature: [Signature]

Physical Address of Property: 518 Hwy 204 Montevallo AL 35115
522 Hwy 204 Montevallo AL 35115

Owners' Mailing Address: 522 Highway 204, Montevallo AL 35115

Acres 1.02 Phone: (205) 337-3819 Date Filed 9/3/2021

Attached is a:

Legal description, and map

Tax Parcel Identification number: 279301001001.012
(Found on tax notice)

Lot 1C

MAP BOOK 46 PAGE 17

ORDINANCE NO. 09272021-332

AN ORDINANCE ASSENTING TO A CERTAIN PETITION FOR ANNEXATION

Whereas, all of the owners of property located and contained within an area contiguous to the corporate limits of Montevallo, and not within the corporate limits or police jurisdiction of any other municipality, have signed and filed a written petition with the City Clerk requesting that such property or territory be annexed to Montevallo, and

WHEREAS, said petition contains an accurate description of the property or territory proposed to be annexed together with a map of the said territory showing its relationship to the corporate limits of Montevallo,

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA, AS FOLLOWS:

1. That the City Council of the City of Montevallo, as and for its governing body, hereby assents to the annexation of that certain land of approximately 4.64 acres by Keith L. Dowdell and Detrice A. Dowdell, the owner(s), as provided in §11-42-21 of the 1975 *Alabama Code* and other applicable law. Said parcels are described as Dowdell Family Subdivision or Re-division of Dowdell Family Sub-Division Lot 1. Lot 2 Parcel Number 27.9.30.1.001.001.003 recorded in Map Book 43, Map Page 146, Lot 1A Parcel Number 27.9.30.1.001.001.010 recorded in Map Book 46, Map Page 17, Lot 1B Parcel Number 27.9.30.1.001.001.011 recorded in Map Book 46, Map Page 17, Lot 1C Parcel Number 27.9.30.1.001.001.012 recorded in Map Book 46, Map Page 17.

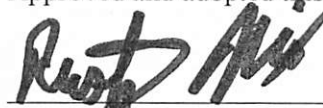
LEGAL DESCRIPTION: The West 320 feet of Lot B, in the Montevallo Coal and Transportation Company's subdivision of the W ½ of the SE¼, Section 19, Township 22 South, Range 3 West, and East ½ of Fraction 30, Township 22 South, Range 3 West, known as the Town of Aldrich, as shown on the plat filed in the Office of the Judge of Probate of Shelby County, Alabama.

Situated in Shelby County, Alabama.

2. That the annexed territory be zoned A-R (Agricultural -Residential) until rezoned upon a recommendation of the Planning and Zoning Commission.
3. That the annexed territory be made a part of Council District 2 until such time as Council Districts are redrawn pursuant to the US Census.
4. That the City Clerk is directed to file a copy of this ordinance, including a description of the property or territory annexed, in the office of the Judge of Probate of Shelby County, and to advertise this ordinance as provided by law.


This ordinance shall become effective upon its passage and advertisement as provided by law.

Approved and adopted this day, October 11, 2021.



Mayor Rusty Nix

Attest:



Steve Gilbert, City Clerk / Treasurer



I certify that the attached Ordinance 09272021-332, adopted by the Montevallo City Council on October 11, 2021, was pursuant to §11-45-8(b) of the *1975 Alabama Code*, posted in conspicuous places within the community:

1. Public Outdoor Bulletin Board, City Hall, 545 Main Street, Montevallo.
2. The City Shop, 445 Selma Road, Montevallo.
3. The Park and Recreation Building/Senior Center, Orr Park, 420 Vine Street, Montevallo.
4. The Parnell Memorial Library, 277 Park Drive, Montevallo, beginning October 12, 2021 and continuing for more than four weeks thereafter.

A handwritten signature in black ink, appearing to read "Steve Gilbert", written over a horizontal line.

Steve Gilbert

City Clerk / Treasurer



Resolution 10112021- 335

A Resolution authorizing The Mayor to enter into a Contract Agreement with Shelby County 911 for the purpose of providing Police Dispatching Services

WHEREAS, The City of Montevallo Police Department seeks to improve service to the Citizens of Montevallo by providing consolidated public service communications and,

WHEREAS, the City of Montevallo, currently utilizes the services of Shelby County 911 to dispatch Fire and Emergency Medical Services and,

WHEREAS, Shelby County 911 maintains and operates a call center of professionally trained staff and utilizes the latest technology to provide communications to first responders and law enforcement personnel.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA AS FOLLOWS:

Section 1. That the Council hereby authorizes Mayor Rusty Nix to enter into a contract agreement with Shelby County 911 for a period of 5 years with options of (3) renewals.

Section 2. That funding shall be made available in the amount of \$142,000.00 annually from the Police Department budget for the duration of said agreement.

ADOPTED AND APPROVED THIS 11th DAY OF October, 2021.

Signed:

A handwritten signature in black ink, appearing to read "Rusty Nix", written over a horizontal line.

Rusty Nix
Mayor

Attest:

A handwritten signature in black ink, appearing to read "Steve Gilbert", written over a horizontal line.

Steve Gilbert
City Clerk / Treasurer



Proposal to the City of Montevallo for Public Safety Dispatch Services

August 11, 2021

It is the honor of Shelby County 911 to present the following proposal for police dispatch services to the City of Montevallo. This document is not a rigid proposal, but rather a framework for further discussion and collaboration.

It is the philosophy of the Shelby County Emergency Management Communications District Board to encourage consolidation of public safety communication. Consolidation can provide for better interoperability and coordination of local resources. It provides a more efficient use of taxpayer funds by sharing the highly specialized and expensive technology required to run a modern dispatch center, the cost of management and supervision, and sharing common facilities.

Overview of Shelby County 911

Shelby County Emergency Management Communications District (EMCD) was created in 1988 by a resolution of the Shelby County Commission and subsequent vote of the citizens of Shelby County. The Communications District is governed by the Shelby County EMCD Board which is comprised of seven members appointed by the Shelby County Commission. The 911 Board employs a dedicated Executive Director who is responsible for the operations of Shelby County 911.

Calls for Service

Shelby County 911 supports a population of approximately 216,000 and answers 911 calls for all citizens of Shelby County (except for Pelham and Hoover) and for the City of Vestavia Hills. The center provides dispatch services for 28 Shelby County fire and EMS agencies and provides contracted dispatch services for the Shelby County Sheriff's Office, City of Vincent Police Department, City of Harpersville Police Department, and City of Vestavia Hills Police and Fire Departments. Mountain Brook Police and Fire will be joining Shelby County 911 in January 2022.

Shelby County 911 receives approximately 135,000 telephone calls annually, handles 29,000 Fire/EMS runs, and 137,000 law enforcement calls for service.

Operations

The annual operating budget is \$4.2M. The dispatch operations are performed by 34 fulltime telecommunicators, eight part time telecommunicators and four shift supervisors. Administration consists of the Executive Director, Deputy Director, Operations Manager, and Office Manager. Shelby County ITS provides technology support under an annual contract including one fulltime onsite analyst.

Operations staffing is based on average daily call volume. Scheduled daily staffing is one shift supervisor and six to eight telecommunicators depending on the time of day. The majority of telecommunicators are cross-trained and able to call-take, fire/EMS dispatch, and law enforcement dispatch. This allows dispatch workloads to be reallocated as the need dictates.

Training

Extensive training is provided for all employees on an ongoing basis. All new employees must complete the following training or provide evidence of prior training and experience:

- APCO Public Safety Telecommunicator (40 hours)
- CPR (8 hours)
- APCO Emergency Medical Dispatch (32 hours)
- NIMS 100, 200, 700, 701, 702, 703 and 704 courses
- Public Safety Telecommunicator's Best Practices for Missing & Abducted Children

In addition to the core requirements, employees must also complete the following specialized courses as dictated by their job assignment:

- APCO Fire Services Communications (32 hours)
- APCO Law Enforcement Communications
- NCIC/ACJIC Certification

After initial training, employees are required to maintain EMD, ACJIC, NIMS, and CPR certifications as well as participate in regular continuing education training.

Equipment and Facilities

The Shelby County 911 center uses state of the art equipment including Intergraph CAD products and next generation ready 911 phones by Emergency CallWorks. Mission critical systems are maintained under 24/7 support agreements.

911 phone service is geographically redundant with call processing equipment located in Columbiana and Pelham. Loss of 911 service requires a failure of two central offices or simultaneous cable cuts in both Columbiana and Pelham.

The center uses both conventional VHF radios and the Birmingham AIRS 700/800 MHz P25 trunked system. These systems provide communication interoperability on a regional and state level.

The facility is located on the ground floor of the Shelby County Services building in Pelham. The natural landscape of the site provides protection from severe weather. Mission critical equipment is supported by a battery UPS and a natural gas generator. If an event mandates building evacuation, all operations can be supported from the Shelby County Sheriff's Office Training Center in Columbiana. Time to

relocate and be operational can range from 30 minutes to eight hours depending on damage to the primary equipment and building services.

Shelby County 911 is collaborating with the Shelby County Commission to construct a new state of the art communication center at the intersection of Highway 280 and County Road 47. The new communication center is designed to withstand 250 mph winds and still be fully operational. The new facility should be ready by August of 2021.

Proposal for Services

Shelby County 911 proposes to provide full dispatch for the City of Montevallo Police Department under the following terms:

Term

Shelby County 911 proposes an initial term of five (5) years with three (3) renewal options.

Price

The cost for this proposal is \$142,000.00 annually for a law enforcement dispatcher, NCIC support, wrecker notification and other routine dispatch support.

The service fee will increase annually by the previous calendar year CPI-U for the South as compiled by the US Department of Labor BLS.

There may be additional onetime startup costs such as CAD to RMS integration, GPS tracking, police/fire mobile software, etc.

Pricing is based on the services outlined in this proposal. Additional services or requirements may result in a price adjustment.

Facilities

Shelby County 911 will provide the facilities and equipment necessary for the emergency communications center. Maintenance and support will be provide for all Shelby County EMCD owned equipment and systems, including office equipment, radio equipment, telephone equipment, computer hardware, software licenses and other electronic support equipment.

Staffing

The emergency communications center will operate twenty-four (24) hours per day, seven (7) days per week, and three hundred sixty-five (365) days per year. Staffing levels will be adjusted to accommodate historical call volumes based on time of day, day of week, potential for severe weather, and special events.

Shelby County 911 will provide police dispatching 24/7/365 to the Montevallo Police Department.

Shelby County 911 will staff sufficient call takers to answer 95% of all 911 calls in ten (10) seconds or less along with dispatchers to meet our law enforcement and fire service obligations. All shift personnel may share call-taking responsibilities during high volume incidents and unforeseen staffing shortages.

As proposed, this agreement will result in the creation of four new Shelby County 911 positions. Existing City of Montevallo personnel will receive preference in hiring for these positions. City of Montevallo personnel seeking employment with Shelby County 911 must meet the current qualifications and training requirements. New hires will be required to complete a 12-month probationary period and will be on the current Shelby County 911 Board approved pay scale. Shelby County 911 participates in the Retirement System of Alabama (RSA).

Services

Shelby County 911 will provide typical dispatch and call taking services as listed. This list is not intended to be all inclusive and can be further negotiated.

- Law enforcement dispatch position staffed 24/7/365
- Dispatch of emergent and non-emergent calls
- Tracking of sworn units
- NCIC/ACJIC queries for OLN, VIN, Tag, Articles and Guns
- Notifications to tow companies, utility providers and other resources necessary for the handling of events
- Answering for emergent published police numbers
- Assignment of RMS case numbers

Stipulations

- Regular business hour non-emergent administrative lines will not be directly answered by Shelby County 911
- Voice dispatch must be in plain English with limited or no 10 codes
- Montevallo Police warrant confirmation services are included, but Montevallo personnel must maintain and physically verify warrant hard copies.
- This proposal must be approved by the Shelby County EMCD Board



www.GarverUSA.com

October 5, 2021

Mr. Steve Gilbert
City Clerk
The City of Montevallo
541 Main Street
Montevallo, AL 35115

RE: Recommendation of Bond Release
Ammersee Lakes Sector II

Dear Mr. Gilbert:

Bagley Properties, LLC completed required roadway improvements to the Ammersee Lakes subdivision, Sector II, in September 2020. At the time of construction, the development team agreed to maintain the existing bond for Sector II throughout the one-year maintenance and warranty period. As outlined in the enclosed correspondence, Bagley Properties requests the bond be released for Sector II, as the maintenance and warranty period has expired.

A site inspection of Sector II was conducted on September 21, 2021. No deficiencies were noted. Based upon this inspection, we concur that the improvements meet the minimum standard for construction as specified by the City of Montevallo. We recommend the bond posted for these improvements be released and Moore's Spring Road accepted into the City of Montevallo street inventory.

We appreciate the opportunity to continue serving the City of Montevallo. If you have questions, comments or require additional information on this matter please do not hesitate to contact our office at 205/443-3090.

Regards,
GARVER


Matthew Burgess, PE
Project Manager

Enclosure

CC: Kristine Goddard, Shelby County
Thomas Bagley, Bagley Properties
Project File

09/24/2021

BAGLEY PROPERTIES LLC
P.O. BOX 660634
BIRMINGHAM, AL. 35266
Thomas D. Bagley MN. PARTNER
2053699012/ jwlk1@aol.com

Kristine Goddard
CITY OF MONTEVALLO PLANNING COMMISSION
DEPARTMENT OF DEVELOPMENT SERVICES
SHELBY COUNTY, AL.
1123 COUNTY SERVICES DR.
PELHAM, AL. 35124

Dear Ms. Goddard,

Make this letter my request to release Bagley Properties LLC and Thomas D. Bagley

From the Performance Bond You Hold, Issued by CBIC Insurance # MB6558.

As of 09/30/2020 Bagley Properties LLC completed all required repairs and improvements

Including repair and final sealing of Sec 2 Ammersee Lakes Subdivision road. These repairs and seal Coat comply with the minimum standards of Shelby County. The improvements are free and clear of any incumbrance or liens, and I know of no defects from any cause of these improvements.

This Bond renews on 10/07/21 so time is of the essence.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas D. Bagley", with a long horizontal flourish extending to the right.

Thomas D. Bagley MN. Partner
Bagley Properties LLC



RESOLUTION 10112021-336

**A RESOLUTION ACCEPTING THE DEDICATION OF THE STREET
KNOWN AS MOORE'S SPRING ROAD**

WHEREAS, Bagley Properties, LLC. is the developer for Ammersee Lakes Subdivision, Sectors I, II and III in Montevallo, Alabama and this dedication consists of the street named "Moore's Spring Road" and;

WHEREAS, such dedication is not to include any improvements other than the street named in in this Resolution, and;

WHEREAS, the street was built according to the City of Montevallo specifications and the development company is presenting said street to the City of Montevallo for acceptance.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA, that the City hereby accepts the offer of dedication made by Bagley Properties, LLC. for Moore's Spring Road in Ammersee Lakes Subdivision, Sector II and is hereby a public street.


ADOPTED and APPROVED this the 11th day of October, 2021.

Signed:



Rusty Nix
Mayor

Attest:



Steve Gilbert
City Clerk / Treasurer





Resolution 10112021-339

**A Resolution Authorizing Improvements to George Dailey Park
with the Mission Continues Program**

WHEREAS, the City of Montevallo is committed to making improvements to its City Park System and;

WHEREAS, the Mission Continues a National Veterans Service Organization is committed to engaging Veterans to continue their service, and empowers communities with veteran talent, skills and preparedness to generate visible impact and;

WHEREAS, Patrick Johnson a Local Resident, Navy Veteran and a leader with the Birmingham Service Platoon is engaged in the community and,

WHEREAS, it is fitting and proper that the Montevallo City Council support the efforts of the Mission Continues to make improvements to George Dailey Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA AS FOLLOWS:

Section 1. That a Mission Plan shall be agreed upon for the purpose of said improvements.

Section 2. That the Council hereby authorizes Patrick Johnson and the Birmingham Service Platoon of the Mission Continues to make said improvements to George Dailey Park.

ADOPTED AND APPROVED THIS 11th DAY OF October, 2021.

Signed:

A handwritten signature in black ink, appearing to read "Rusty Nix", is written over a horizontal line.

Rusty Nix
Mayor

Attest:

A handwritten signature in black ink, appearing to read "Steve Gilbert", is written over a horizontal line.

Steve Gilbert
City Clerk / Treasurer





VC3

Assess | Improve | Manage
Information Technology

VC3 Inc.
1301 Gervais Street Suite 1800
Columbia, South Carolina 29201

Phone: 803-733-7333
Fax: 803-733-5888

APPENDIX 15 **QUOTE**

Customer:
City of Montevallo, AL 545 Main Street Montevallo, AL 35115 United States

Account Manager	Date	Quote #	Terms
Jessica Zubizarreta	Oct 11, 2021	VC3Q20059	Net 15

Line	Qty	Description	Unit Price	Ext. Price
1	1	Synology DiskStation DS920+	\$674.03	\$674.03
2	3	WD Purple WD82PURZ 8TB	\$309.83	\$929.49

Total	\$1,603.52
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Shipping and sales tax not included.

*** Hardware will be invoiced upon ordering.

This Quote is part of, and incorporated into, the Master Services Agreement between Customer and VC3, Inc., and is subject to the terms and conditions of the Agreement and any definitions contained in the Agreement. If any provision of this Quote conflicts with the Agreement, the terms and conditions of this quote shall control.

Printed Name

Signature

Date